

Overview of the 2021 CoC NOFO and Competition for the Metro Area Continuum of Care for the Homeless (MACCH)

9/17/21



PRESENTED by:

DMA - Diana T. Myers and Associates, Inc.

Webinar Agenda

1. HUD Policy Priorities
2. Funding and Tiering Information
3. Scoring of the 2021 CoC Application
4. New Projects and DV Bonus
5. Transitions and Expansions
6. Appeals
7. Renewal Projects
8. Consolidations
9. E-snaps submissions
10. Resources
11. Q&A

Highlights of the 2021 CoC NOFO

POLICY PRIORITIES

HUD Policy Priorities

- 1) Ending homelessness for all persons
- 2) Using a Housing First Approach (*it's back*)
- 3) Reducing unsheltered homelessness (*new*)
- 4) Improving System Performance (*change*)
- 5) Partnering with Housing, Health and Service Agencies (*new*)
- 6) Racial Equity (*new*)
- 7) Persons with Lived Experience (*new*)

1) Ending Homelessness for all Persons:

- **Identify, engage and effectively serve** all persons experiencing homelessness;
- **Measure performance** based on local data that consider the **challenges faced by all subpopulations** experiencing homelessness in the geographic area;
- Have a **comprehensive outreach strategy** in place to identify and continuously engage all individuals and families who are unsheltered; and
- Use local **data to determine the characteristics** of individuals and families with the **highest needs and longest experiences of homelessness** to develop **housing and supportive services tailored** to their needs.

2) Using a Housing First Approach

- Housing First prioritizes **rapid placement** and stabilization in permanent housing and does not have **service participation requirements or preconditions**.
- CoC Program funded projects **should help individuals and families move quickly** into permanent housing, and the CoC should measure and help projects reduce the length of time people experience homelessness.
- CoCs should **engage landlords and property owners to identify an inventory** of housing available for rapid rehousing and permanent supportive housing participants, **remove barriers** to entry, and adopt **client-centered service methods**.
- HUD encourages CoCs to **assess how well** Housing First approaches are being implemented in their communities.

3) Reduce Unsheltered Homelessness

- Identify permanent housing options for people who are unsheltered.
- Note: Due to the COVID-19 pandemic, most communities could not conduct an unsheltered count in 2021 that is comparable to previous counts. For this year, HUD has determined that the sheltered count is a better reflection of overall changes of homelessness and is not evaluating unsheltered data in this year's NOFO. HUD plans to measure sheltered and unsheltered populations in 2022.

4) Improving System Performance

- Use system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to **determine how effectively they are serving people experiencing homelessness.**
- Use Coordinated Entry process to **promote participant choice**, coordinate homeless assistance and **mainstream housing**, and services to ensure people experiencing homelessness **receive assistance quickly**, and make homelessness assistance **open, inclusive, and transparent.**
- Review all projects eligible for renewal in FY 2021 to determine their **effectiveness** in serving people experiencing homelessness, including **cost-effectiveness.**
- Look for opportunities to implement **continuous quality improvement** and other process improvement strategies.
- NOTE: HUD recognizes the effects of COVID-19 on CoC performance and data quality and compared to previous CoC NOFOs, reduces the points available for rating factors related to system performance. However, HUD plans to significantly increase the points available for system performance rating factors in the FY 2022 and subsequent CoC NOFOs

5) Partnering with Housing, Health & Service Agencies

- Using cost performance and outcome data, CoCs should improve how all available resources are utilized to end homelessness. To maximize mainstream and other resources, HUD encourages CoCs to:
 - a) **Work closely with healthcare organizations**
 - b) **Partner closely with PHAs and other housing organizations**
 - c) Partner with local workforce development centers
 - d) Work with tribal organizations to ensure that tribal members can access CoC-funded assistance (where applicable)

6) Racial Equity

- Racial disparities (definition per NOFO):

*Promote equity throughout the CoC's homeless response system for Black, Indigenous, Hispanic (non-white), and LGBTQ who are disproportionately more likely to experience homelessness than their white, straight, and gender conforming counterparts. **Efforts to prevent and end homelessness must appropriately address any racial inequities to achieve positive outcomes for all persons experiencing homelessness** (e.g., receiving necessary services and housing to exit homelessness).*

6) Racial Equity (continued)

- HUD revised its evaluation of racial disparity from the FY2019 CoC NOFA to place focus on racial equity and increased the number of points related to:
 - whether people of different races or ethnicities are **less likely to receive homeless assistance or positive outcomes**,
 - whether racial or ethnic disparities are present, and
 - whether CoCs and homeless providers identified barriers that led to those disparities and have **taken steps to eliminate these barriers to improve racial equity**.
- Additionally, points were added to determine if CoCs are promoting racial equity related to the local CoC competition (rating factors; review, selection, and rank process; and rating/ranking projects) based on the degree to which program participants mirror homeless population demographics.

7) Persons with Lived Experience

- HUD is promoting the inclusion in the local planning process of current and former persons who have experienced homelessness to:
 - a) Address homelessness;
 - b) Determine how local priorities may need to be revised and updated;
 - c) Participate in CoC meetings and on committees as stakeholders;
 - d) Provide input for decisions; and
 - e) Provide input related to the local competition process.

7) Persons with Lived Experience (continued)

- Persons with lived experience must have been homeless within the last 7 years or are currently program participants.
- Full points are available if there is more than one person engaged in local CoC planning and at least one person with lived experience came from an unsheltered situation.

Highlights of the 2021 CoC NOFA

GENERAL CHANGES FROM FY19

Key Changes

- **CoC Consolidated Application Due to HUD by November 16, 2021, 8PM**
- NOFO vs. NOFA
- There is no more Ask-A-Question (AAQ) for NOFO- or e-snaps-related questions
- Several questions and attachments were removed from the CoC application, a few were added, and many questions shifted in point value
- Return to Housing First language (from Low-Barrier in FY19)
- Shift from Racial Disparity language to Racial Equity language
- Tribal entities are eligible applicants
- Up to 10 projects can be consolidated (increased from 4)

Funding & Tiering of Projects

- Tier 1 = Tier 1 is equal to 100 percent Annual Renewal Demand (ARD)
- Tier 2 = Tier 2 is equal to the amount available for CoC Bonus and before adjustments are made to permanent housing leasing, operating, and rental assistance budget line items based on changes to Fair Market Rent (FMR).
 - CoC Bonus = 5% of ARD
- In addition, HUD is awarding an additional \$102M in bonus projects specifically for survivors of domestic violence.
 - DV Bonus = 15% of Preliminary Pro-Rata Need

Tier 2

- Tier 2 projects will be competitively funded based on a maximum score of 100 points:
 - CoC Score = Up to 50 points
 - Project Ranking = Up to 40 points
 - Commitment to Housing First= Up to 10 points

- Tier 2 projects may be:
 - Renewals or
 - New projects created through reallocation or
 - New CoC Bonus projects or
 - New DV Bonus projects

What does this mean for MAACH?

The CoC may apply for up to \$5,814,216. This includes the ARD + CoC Bonus + DV Bonus + CoC Planning grant.

CoC Number and Name	PPRN	Estimated ARD	Tier 1	CoC Bonus	DV Bonus	CoC Planning
NE-501	\$4,984,052	\$4,667,883	\$4,667,883	\$249,203	\$747,608	\$149,522

Scoring of 2021 CoC Application

Scoring of CoC Application

Comparison of Scoring Categories, 2016-2019	2016 NOFA	2017 NOFA	2018 NOFA	2019 NOFA	2021 NOFO
Project Ranking, Review, and Capacity	30	29	29	29	30
System Performance	40	49	56	60	23
Homeless Management Information System	18	13	13	9	11
Point-in-Time Count	9	6	6	6	3
Performance and Strategic Planning	60	60	48	40	
CoC Coordination and Engagement	43	43	48	56	96
Housing & Healthcare Coordination					10 Bonus
TOTAL	200	200	200	200	163 + 10

Significant Scoring Changes

- HUD made adjustments to the scoring, reducing the total number of points from 200 to 163 + 10 Bonus points available.
- Removed Performance and Strategic Planning (40 points) as related to chronic, households with children, youth, veterans.
 - Due to COVID impact on PIT count
- Areas of increased points include racial equity, CoC response to COVID, and housing/healthcare coordination.
- Points related to the CoC's System Performance Measures are significantly reduced this year.

CoC Coordination and Engagement

Up to **96 points** to be awarded to CoCs

- that demonstrate **coordination with other systems of care** that serve homeless individuals and families, including **sources of funding other than the CoC Program;**
- **an inclusive and outcome-oriented community process**, including an organization structure(s) and decision making process for developing and implementing a CoC strategy that is **inclusive of representatives from both the private and public sectors**, has a fair and impartial project review and selection process; and
- has created, maintained, and built upon a community-wide inventory of housing for homeless individuals and families

CoC Coordination and Engagement

Rating Factor	Maximum Points
Inclusive Structure and Participation	4
Coordination with Federal, State, Local Private, and other Organizations	2
Ensuring Families are Not Separated	2
CoC Collaboration Related to Children and Youth	3
Addressing the Needs of Victims of DV, Dating Violence, Sexual Assault, and Stalking	5
Addressing the Needs of LGBTQ Individuals	5
Public Housing Authorities	10
Discharge Planning	3
Housing First	10
Street Outreach	3
Criminalization	2
Rapid Rehousing	10
Mainstream Benefits and Other Assistance	4
Coordinated Entry	3
Promoting Racial Equity in homelessness	7
Persons with Lived Experience	1
Addressing COVID-19 in the CoC	20
Promoting Volunteering and Community Service	2
Section 3 Requirements for CoCs	-2

Project Capacity, Review & Ranking

Up to **30 points** to be awarded to CoCs that demonstrate:

- the existence of a **coordinated, inclusive, and outcome-oriented community process** for the solicitation, objective review, ranking, and selection of project applications, and
- a process by which renewal projects are reviewed for performance and compliance.**

Rating Factor	Max Points
Objective Criteria	8
Using System Performance Measures	8
Use of a Comparable Database to Evaluate DV Providers	2
Rapid Return to Permanent Housing and Severity of Barriers Experienced by Participants	4
Promote Racial Equity in the Local CoC Process	1
Reallocating Projects	4
Ranking and Selection Process	3

Project Capacity, Review & Ranking

Objective Criteria: up to 8 points

The CoC must demonstrate it publicly notified applicants and used local competition criteria based on objective criteria:

- Up to 2 of the 8 points for attaching the CoC's local scoring and rating criteria, including point values, that was publicly posted at the time the CoC notified the public it was accepting applications.
- Up to 2 of the 8 points based on the CoC's use of objective criteria (e.g., cost-effectiveness, type of population served, type of housing proposed; commitment to Housing First);
- Up to 2 of the 8 points where the use of the objective criteria accounted for at least 33 percent of the total points available for project applications; and
- Up to 2 of the 8 points for use of more than one objective criterion.

Project Capacity, Review & Ranking

Using System Performance Measures: up to 8 points

The CoC must demonstrate it publicly notified applicants and used local competition criteria based on SPMs:

- Up to 2 of the 8 points for attaching the CoC's local scoring and rating criteria, including point values, that included outcome measures related to CoC SPMs;
- Up to 2 of the 8 points based on the CoC's use of measures related to SPMs (e.g., returns to homelessness, first-time homeless, jobs and income growth) in its local review, selection, rating process;
- Up to 2 of the 8 points where the use of the measures related to system performance accounted for at least 20 percent of the total points available for project applications; and
- Up to 2 of the 8 points for use of more than one measure related to system performance criteria, including rapid returns to permanent housing

Homeless Management Information System (HMIS)

Up to **11** points will be awarded to CoCs that demonstrate the existence of a **functioning HMIS, including a comparable database used by DV providers**, that facilitates the collection of information on homelessness using residential and other homeless services and stores that data in an electronic format.

Rating Factor	Maximum Points
Housing Inventory Count	1
Comparable Database for DV Providers	2
Bed Coverage	6
Longitudinal Systems Analysis (LSA)	2

Point-in-Time Count

Up to **3** points will be awarded to CoCs that **commit** to conducting and submitting a sheltered and unsheltered PIT count in **CY 2022**.

Rating Factor	Maximum Points
PIT Count and Data Submission	2
Effectively Count Youth	1

System Performance

Up to **23** points will be awarded to CoCs that have CoC systemwide performance related to reducing homelessness.

Rating Factor	Maximum Points
Reducing the Number of Homeless Individuals and Families	1
Reduction in the Number of First-time Homeless	3
Length of Time Homeless	6
Successful Permanent Housing Placement or Retention	5
Returns to Homelessness	4
Jobs and Income Growth	4

Leveraging Housing Resources up to 5 bonus points



- CoCs will receive full points by demonstrating that they have applied for at least one permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs.

Leveraging Healthcare Resources up to 5 bonus points

- These points are available for CoCs that apply for at least one permanent supportive housing or rapid rehousing project that utilizes healthcare resources to help those experiencing homelessness, such as:
 - Direct contributions from a public or private health insurance provider to the project, and
 - Provision of health care services by a private or public organization tailored to the program participants of the project.



New Projects

New Projects

Eligible **Bonus & Reallocation** projects:

- Permanent Supportive Housing (PH-PSH)
- Rapid Re-Housing (PH-RRH)*
- Joint TH and PH-RRH (Joint TH/RRH)*
- Dedicated HMIS project
- SSO to develop or operate a coordinated entry system (SSO-CE)*
- Expansion project
- Transition Grant

All new projects will be reviewed by HUD to determine if they meet project quality threshold requirements

*Project types also eligible for the DV Bonus

Permanent Supportive Housing (PSH)

- Permanent Supportive Housing (PSH) is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist persons experiencing homelessness and have a disability or families with an adult or child member with a disability achieve housing stability.
- New **PH-PSH projects** must serve persons experiencing **chronic homelessness** at the time they initially enroll in the project.

PSH: Chronic Dedicated

Beds Dedicated to Chronically Homeless Individuals and Families: A permanent supportive housing bed that is dedicated specifically for use by chronically homeless individuals and families within a CoC's geographic area, as reported in the CoC's HIC and the FY 2021 permanent housing project applications. When a program participant exits the project, the bed must be filled by another chronically homeless participant unless there are no chronically homeless persons located within the CoC's geographic area.

- **Reminder:** While the disability of a child may qualify the household for PSH, a household does not meet the chronic definition if the child is the household member with the qualifying disability.

PSH

HUD **project quality threshold** for Permanent Supportive Housing. One point for each of the following and must receive at least **3 out of 4 points to pass threshold**.

- The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).
- The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.
- The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
- Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).

Rapid Re-Housing (PH-RRH)

- **Rapid Re-Housing** is an intervention designed to help individuals and families quickly exit homelessness and return to permanent housing. RRH assistance, which includes rental assistance and case management, is offered without preconditions — like employment, income, absence of criminal record, or sobriety — and the resources and services provided are tailored to the unique needs of the household.
- All RRH projects will need to follow the CoC's Standards for Providing Assistance, which can be accessed on the CoC's website at http://www.endhomelessnesstoday.org/2020_2021_MACCH_Standards_of_Administration_of_Assistance_Rev_April_2021.pdf.

Rapid Re-Housing (PH-RRH)

- New **PH-RRH projects** may serve persons who qualify as homeless under paragraphs (1) or (4) of 24 CFR 578.3. Additionally, these projects may serve persons who qualify as homeless under paragraph (3) of 24 CFR 578.3 if the CoC is approved to serve persons in paragraph (3).
Persons who qualify as homeless under paragraphs (1) or (4) of 24 CFR 578.3 (HUD Homeless Definition) include:
 - **Category 1:** persons residing in a place not meant for human habitation; residing in an emergency shelter or coming directly from the streets;
 - **Category 4:** persons fleeing or attempting to flee domestic violence, human trafficking, sexual assault and stalking situations

PH-RRH

HUD **project quality threshold** for Rapid Rehousing projects. One point for each of the following and must receive at least **3 out of 4 points to pass threshold**.

- The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).
- The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.
- The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
- Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).

New Projects: Funding

- “Screen 6A. Funding Request” Question 2 is where you will select the source of funds.
- There are various options regarding funding for new projects depending upon the project type for which you are applying.

	Reallocation	Bonus	Reallocation + Bonus	DV Bonus
PH-PSH	YES	YES	YES	NO
PH-RRH	YES	YES	YES	YES
Joint TH and PH-RRH	YES	YES	YES	YES
SSO-CE	YES	YES	YES	YES
HMIS	YES	YES	YES	NO

New Projects – Project Selection

- HUD NOFO includes an opportunity for CoCs to be awarded up to 10 bonus points in the scoring of their CoC application for submitting RRH and/or PSH project applications that leverage non-CoC resources to cover housing and healthcare costs.
- **Leveraging housing costs:** Five points will be awarded to the CoC if a new project application includes housing subsidies or subsidized housing units for at least 25% of the units (PSH) or at least 25% of the participants in the project (RRH).
 - These housing resources may come from private organizations, state/local government, Public Housing Agencies, including use of a set aside or limited preference, Faith-Based organizations, and/or Federal programs other than the CoC or ESG Programs. Examples of leveraging housing resources may include: an allocation of Section 8/ Housing Choice Vouchers from your local Public Housing Authority, versus utilizing CoC funding to provide Rental Assistance; an allocation of units at a Low Income Housing Tax Credit building that provides subsidized housing; among other opportunities.
- **Leveraging healthcare costs:** Five points will be awarded to the CoC if a new project application includes non-CoC resources to cover at least 25% of healthcare related costs.
 - This includes healthcare resources that are direct contributions from a public or private health insurance provider to the project, or provision of health care services by a private or public organization tailored to the program participants of the project. Note: Eligibility for the project must be based on HUD CoC Program fair housing requirements and cannot be restricted by the health care service provider. Examples of leveraging healthcare services may include: in the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those programs. Services may also be mental/behavioral health or other types of services. See the FY2021 NOFO for more information or reach out to DMA with specific questions.
- New projects are encouraged to partner with community partners to leverage 25% or more of the project's housing and/or healthcare needs through community partnerships.

New Projects - Timelines

- New Project Intent to Submit due **September 24**
- New Project Applications will be due to the CoC on **October 12**
- Funding decisions will be announced on **October 18**
- Award notification will include:
 - New Projects e-snaps application due to CoC for review
 - Final version of new project application due in e-snaps

DV Bonus

DV Bonus

- \$102 million available for DV Bonus projects. MACCH = \$747,608
- A CoC may apply for the following types of projects:
 1. **Rapid Re-housing (PH-RRH) and Joint TH/RRH** projects dedicated to serving survivors of domestic violence, dating violence, sexual assault or stalking (***may apply for more than 1 provided that each application is for at least \$50K***)
 2. **SSO Projects for Coordinated Entry (SSO-CE)** to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking (e.g., to implement policies and procedures that are trauma-informed, client-centered or to better coordinate referrals between the CoC's coordinated entry and the victim service providers coordinated entry system where they are different). (***may apply for only 1***)

DV Bonus

- Projects can be new stand-alone project
- Projects can be new project that is an expansion of an existing project
 - Existing project does not have to be dedicated to DV, but must dedicate beds funded through DV Bonus for DV
- Budget can only use DV Bonus funds; not eligible to combine reallocation or CoC Bonus funding in the new project
- Renewal projects originally awarded under a previous year's DV Bonus must continue to serve survivors of domestic violence, dating violence, sexual assault, and stalking.
- Projects must enter data into their HMIS-comparable database. The project budget may include HMIS funding to cover the cost of the HMIS-comparable database.

DV Bonus

HUD will score DV projects using a 100-point scale:

- Rapid Re-Housing and Joint TH/RRH
 - 50 of 100 points- in direct proportion to the score received on the CoC Application (was 25)
 - 25 of 100 points for need – based on the extent the CoC is able to quantify the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.
 - 25 of 100 points for “Quality of Project Applicant” – based on the previous performance of the applicant in serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes; demonstrate that the project will use trauma-informed, victim-centered approaches (was 50)

DV Bonus

HUD will score DV projects using a 100-point scale:

- SSO-Coordinated Entry
 - 50 of 100 points- in direct proportion to the score received on the CoC Application
 - 50 of 100 points for need- based on the extent the CoC demonstrates the need for a coordinated entry system better meets the need of survivors of domestic violence, dating violence, or stalking, and how the project will fill the need.

Expansion Projects

Expansion Projects

- HUD will allow project applicants to apply for a new expansion project under DV Bonus, reallocation, and CoC bonus processes.
- A renewal project applicant may submit a new project application to expand current operations **by adding units, beds, persons served, services** provided to existing program participants, or in the case of HMIS, increase the current HMIS grant activities within the CoC's geographic area.
- Under this type of request, for the new expansion project to be selected for conditional award the renewal project application must also be selected for conditional award.
- HUD will not fund capital costs (i.e., new constructions, rehabilitation, or acquisition) and HUD will only allow a 1-year funding request.

Expansion Projects

- To apply, do the following in e-snaps:
 1. Submit **Renewal** project application that mirrors the current project eligible for renewal
 - AND**
 2. Submit **New** project application(s) with the expanded activities
- Expansion is covered on esnaps Screen 3C- Project Expansion Information
- Instructions:
 - HUD has yet to post the updated instructions.
 - You should be able to access them here when they are posted:
<https://www.hudexchange.info/programs/e-snaps/#Project>

Match – New project applications

- **25% match requirement** (except for leasing costs)
- New projects applicants selected for submission to HUD will need to provide HUD with their match commitments at the time of application submission
- In e-snaps: Project applications that include **third-party in-kind match** commitment on the “Sources of Match” screen have a separate “7A Attachments” screen that should be used to attach Memorandum of Understand (MOU) or Memorandum of Agreement (MOA) documentation between the applicant’s organization and the organization providing the in-kind match.

New Projects: Guides

- **USE THE GUIDES AND DETAILED INSTRUCTIONS.** These documents will provide you with the information you need:
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- There are various options, including Transition Grants, Expansion and DV Bonus, that may apply to new projects.
- Applicants should carefully review the instructional guides in order to answer questions appropriately.

Renewal Projects

Renewal Projects: Review/Update

- Starting on page 5, the Detailed Instructions includes a list of the screens that you should review or update.
- Throughout the application, an asterisk (*) is an indication that you may need to provide a response or update information. Look for the symbol * to ensure that you have not missed providing a required response.
- Screens that require annual updates:
 - Recipient Performance Screen
 - Renewal Expansion Screen
 - Renewal Grant Consolidation Screen
 - Screen 3A. Project Detail
 - Screen 6I. Sources of Match
 - All of Part 7: Attachments and Certification
 - All of Part 8: Submission Summary

Updates required for projects that request “Actual Rent” vs. FMR

- Projects with actual rent used within housing budget, as opposed to Fair Market Rent, will need to carefully check and in some cases manually enter updated rent amounts into esnaps
- Impacted projects will receive additional instruction.

Renewal Projects: Submit Without Changes

- Submit Without Changes is once again an option.
- The Submit Without Changes screen is at the end of the application.
- If you want to make any changes in your application, you will need to navigate to the Submit Without Changes screen. Once there, you will be able to indicate whether you want to make changes by answering question 2.
- If you indicate that you want to make changes in question 2, you will be able to select the screens that you would like to edit.
- You must also provide a description of the change you have made on this screen.

Renewal Projects: Match

Match:

- On the **7A Attachment screen**, project applications that include third-party **in-kind** match commitment on the “Sources of Match” screen have a **requirement for a Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) to be attached.**
- Match letters – not referenced in the instructions but based on previous years we suggest that you ensure they are updated in your files and that the dates and amounts on the Match letters are updated. This will be needed for contracting.

Process: Renewal Applications

By October 8: Submit renewal project application to the CoC/DMA for review by sending documents to macch.ne501@gmail.com

- Submit PDF of each of your **completed** Project Application(s), exported from e-snaps (FILENAME: 2021 Renewal App – Agency Name – Project Name)
- **Check the Submission Summary to make sure ALL sections have been completed**

DO NOT SUBMIT THE APPLICATION ON ESNAPS (YET)

Deadlines: Renewal Applications

By October 13:

You will receive a project review form with required corrections.

By October 18:

Or within 5 working days of receipt of review, whichever is sooner, you must **submit** your corrected application **on e-snaps**.

Renewal Projects: Guides

- **USE THE GUIDES AND DETAILED INSTRUCTIONS.** These documents will provide you with the information you need:
<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>
- **Tip:** Just focus on the few pages assigned to your project type!
- First-time renewals will need to set up the application. Use the information from the new project application that was submitted last year.
- Other renewals will be able to import information.

Consolidation

Consolidation

- Eligible renewal project applicants will have the ability to **consolidate two or more** eligible renewal projects - **but no more than ten projects** - into one project application during the application process
- Applicants can pursue multiple consolidations
- The projects being combined during a grant consolidation will continue uninterrupted. There is a formula to determine the time period during which the new consolidated project will run.
- Projects must have the **same recipient** and be for the **same component**

Consolidation

- HUD **will not permit** projects with the following characteristics to consolidate:
 - outstanding audit or monitoring findings;
 - outstanding obligation to HUD that is in arrears;
 - unresolved construction delays;
 - history of poor financial management/drawdown issues;
 - history of low occupancy levels, or lack experience in administering the project type; or
 - or other capacity issues.

Consolidation

- Not allowed:
 - HUD will **not permit a transitional housing and a permanent housing project to consolidate** to form a Joint TH/RRH component project
 - HUD will **not permit a transition grant to be consolidated** with any other project
- Project applications for the grants that are proposed to be consolidated **will be ranked with a unique rank number for each project, and if all those grants are selected**, HUD will award the single surviving grant based on its ranked position to include the amount of funding of all consolidated grants.
 - If one of the grants proposed to be consolidated is found to be ineligible for consolidation or is not selected, HUD will award all grants that are eligible for renewal and selected as separate grants

Consolidation

- Additional considerations:
 - BLIs for the consolidated project application submitted **exactly match the sum of the BLIs for each of the individual projects** as they appear on the GIW posted to the HUD Exchange;
 - expiring grant numbers and operating start and end dates for the projects that are consolidating are provided;
 - operating end dates end in CY 2022
- If a project applicant **incorrectly requests consolidation** of two or more eligible renewal projects, **HUD may reduce the consolidated project** in which case the project applicant will **permanently lose funding**

Consolidation

- To apply, do the following in e-snaps:
 - must **submit separate renewal project applications** for each of the grants that are proposed to be consolidated
 - Each grant should indicate the grant number of the surviving grant which would be the one with the earliest start date in CY22
 - You do not submit a combined application anymore (yay!)
- HUD has yet to post the updated instructions.
 - You should be able to access them here when they are posted:
<https://www.hudexchange.info/programs/e-snaps/#Project>

Appeals

Appeals Process (available on MACCH website)

- An appeal can only be made by an applicant regarding the scoring of its own application. An applicant may file an appeal with MACCH based upon a claim that one or both of these apply:
 - a) The reviewers (meaning MACCH staff and/or consultants) overlooked critical information about the project contained within the application and/or submitted scorecard that would have caused the project to meet the annually defined threshold and/or be scored higher. No additional (meaning new) information may be submitted.
 - b) There is evidence of lack of fairness in evaluating and scoring the application. Evidence of lack of fairness will be considered and reviewed on a project by project basis.

E-snaps Submission Tips

RENEWAL & NEW PROJECT APPLICATIONS

Submissions

Must complete the Applicant Profile

- Check the Submissions Summary page – if there are any **red Xs**, go back and fix those
- After you make your edits/corrections, click “Complete” on the Submission Summary page

If you don't click on “Complete” you will not be able to access your renewal application.

Resources

- Questions about the CoC Program Competition must be submitted to the appropriate HUD.gov email address, either:
cocnofo@hud.gov
or
e-snaps@hud.gov
- Starting 2 days prior to the application deadline for FY 2021 funds, this email will respond only to emergency technical support questions up to the deadline of 8:00 PM EST.

Applicant Profile

Must complete the Applicant Profile

- You can find all of HUD's instructions and navigational guides related to e-snaps (Including e-snaps 101 and 201 Toolkits) <https://www.hudexchange.info/programs/e-snaps/>
- Visit this page for the Project Applicant Profile Navigational Guide and instructions for filling out HUD Form 2880: <https://files.hudexchange.info/resources/documents/Updating-the-Applicant-Profile.pdf>
- Make necessary updates – i.e., ensure that the contact info is accurate
- Code of Conduct: Check your profile to see if it is attached. Can also check the HUD list of approved Codes of Conduct.
https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants
- HUD Form 2880 is in the Applicant Profile – the grant amounts will auto-fill from the project application(s).

Application Resources

- [Click here to go to the Renewal Application resources](#)
- [Click here to go to the New Project Application Resources](#)
- Instructions and Guides for Consolidation, Expansion, Transition and DV Bonus projects are not available to date, but will be posted on [HUD's e-snaps page](#)

The screenshot shows the HUD EXCHANGE website interface. At the top is a dark blue navigation bar with the HUD EXCHANGE logo and menu items: Programs, Resources, Trainings, Program Support, Grantees, and News. Below the navigation bar is the heading 'Apply for Project Funds'. The main content area features a grid of ten buttons, each with a background image of a building and white text. The buttons are arranged in two rows of five. The first row contains: 'Application Resources for All Project Types', 'Renewal Projects', 'YHDP Renewal Projects', 'Consolidation Projects (Coming Soon)', and 'New Projects'. The second row contains: 'Expansion Projects (Coming Soon)', 'Transition Projects (Coming Soon)', 'DV Bonus Projects (Coming Soon)', 'CoC Planning Grants', and 'UFA Costs Grants'.

HAPPY
2021 NOFO
SEASON!!



QUESTIONS?