



2019 CoC Competition

PRESENTED BY: DMA - DIANA T. MYERS AND ASSOCIATES, INC.
- FOR MACCH, NE-501



Webinar Agenda

1. Highlights of the NOFA
2. Key Changes from FY18
3. Scoring of the CoC Application
4. Funding and Tiering Information
5. General Renewal Project Information
6. General New Project Information
7. Application Process & Timelines
8. E-snaps tips
9. Resources
10. Q&A

Highlights of the 2019 CoC NOFA

POLICY PRIORITIES

HUD Policy Priorities

- 1) Ending homelessness for all persons
- 2) Creating a systemic response to homelessness
- 3) Strategically allocating and using resources
- 4) Using an Evidence-Based Approach (*new*)
- 5) Increasing Employment (*new*)
- 6) Providing Flexibility for Housing First with Service Participation Requirements (*change*)

1) Ending Homelessness for all Persons:

- **Identify, engage and effectively serve** all persons experiencing homelessness;
- **Measure performance** based on local data that consider the **challenges faced by all subpopulations** experiencing homelessness in the geographic area;
- Have a **comprehensive outreach strategy** in place to identify and continuously engage all individuals and families who are unsheltered;
- Use local **data to determine the characteristics** of individuals and families with the **highest needs and longest experiences of homelessness** to develop **housing and supportive services tailored** to their needs;
- Use the **reallocation** process to create new projects that **improve the CoC's overall performance** and better **respond to their needs**.

2) Creating a systemic approach to homelessness

- Use **System Performance Measures** such as average length of homeless episodes, rates of return to homelessness and rates of exit to permanent housing destinations to determine how effectively they are serving people experiencing homelessness
- Use the **Coordinated Entry** process to promote participant choice, coordinate homeless assistance and mainstream housing and services to:
 - Ensure people experiencing homelessness **receive assistance quickly** and
 - Make homeless assistance **open, inclusive, and transparent**

3) Strategically allocating and using resources

- **Use cost, performance, and outcome data**, to improve how resources are utilized to end homelessness;
- Maximize the use of **mainstream** and other community-based resources;
- Develop **partnerships with Public Housing Authorities (PHAs) and other government, faith-based and nonprofit resources** specializing in areas such as treating mental illness, treating substance abuse, job training, life skills, or similar activities that help CoC program participants reach recovery, self-sufficiency and independence
- Review all projects eligible for renewal in FY2019 to determine their effectiveness in serving people experiencing homelessness including **project quality, performance, and cost effectiveness.**

4) Use an Evidence-Based Approach

- Prioritize projects that employ **strong use of data and evidence**, including the cost-effectiveness and impact of programs on positive housing outcomes, recovery, self-sufficiency, and reducing homelessness;
- Examples of measures that CoCs may use to evaluate projects: **rates of positive housing outcomes**, such as reduced length of time homeless and reduced rates of return to homelessness; **improvements in employment and income; and improvements in overall well-being**, such as improvements in mental health, physical health, connections to family, and safety

5) Increase Employment

- Work with local employment agencies and employers to **prioritize training and employment opportunities** for people experiencing homelessness;
- **Promote partnerships** with public and private organizations that promote employment.

6) Provide Flexibility for Housing First with Service Participation Requirements

- Individuals are **rapidly placed and stabilized in permanent housing without any preconditions** regarding income, work effort, sobriety, or any other factor;
- Allowing service participation requirements once a person has been stably housed may promote important outcomes (e.g. employment, increase income, reduced substance use, and strengthened social connection). This NOFA provides communities and programs **with flexibility to use service participation requirements after people have been stabilized in housing.**
 - *While this flexibility is included in the NOFA, CoC policy may require all CoC-funded organizations to follow a housing first approach.

Key Changes from FY18

Key Changes

- Shift in points to reflect an emphasis on:
 - Evidence-based measures
 - Partnerships with mainstream service providers
 - Employment and increased self-sufficiency
- Shift from Housing First language to Low Barrier language
- Change in how CoC funding amounts will be calculated for Tier 1 and Tier 2
 - Tier 1= 100% ARA of first-time renewals and 94% ARA of all other renewals
- Change in CoC Bonus calculation
 - 5% FPRN or 25% PPRN minus ARD, whichever is higher
- Several questions were removed, a few questions were added, and many questions shifted in point value

Key Changes

- Expanded eligibility for youth 24 and under experiencing homelessness for CoC funded youth programs- youth living in unsafe situations with no safe alternative
- Potential eligibility expansion for RRH, TH-RRH, TH, and SSO projects to serve individuals/families under homeless definition category 2 (*local CoC decision*)
- New Project Grant Terms
 - Added an option for new projects to request 1 year of funding with a longer initial grant term not to exceed 18 months
- HMIS Project Applications
 - Added option for funding for victim service providers' comparable database costs

Scoring of 2019 CoC Application

Scoring of CoC Application

Comparison of Scoring Categories, 2016-2019	2016 NOFA Scoring	2017 NOFA Scoring	2018 NOFA Scoring	2019 NOFA Scoring
Project Ranking, Review, and Capacity	30	29	29	29
System Performance	40	49	56	60
Homeless Management Information System	18	13	13	9
Point-in-Time Count	9	6	6	6
Performance and Strategic Planning	60	60	48	40
CoC Coordination and Engagement	43	43	48	56

New Questions for FY19

- Protecting Against Discrimination (3 points)
- Promoting and Increasing Employment (6 points)
- Promoting Volunteerism and Community Services (1 point)
- Replaced Housing First question with “Low Barriers to Entry” question

Project Capacity, Review & Ranking

Up to **29 points** to be awarded to CoCs that demonstrate the existence of a **coordinated, inclusive, and outcome-oriented community process** for the solicitation, objective review, ranking, and selection of project applications, and **a process by which renewal projects are reviewed for performance and compliance**

Project Capacity, Review & Ranking

Up to 18 points: **Objective Criteria and Past Performance**. Demonstrate the use of objective criteria and, where available, past performance data to review project applications requesting CoC Program funding.

- used **objective criteria** (e.g., cost effectiveness, performance data, type of population served, or type of housing proposed);
- included at least one factor related to **improving system performance** (e.g., exits to permanent housing destinations); and
- included a specific method for **evaluating projects submitted by victim service providers** that utilized data generated from a comparable database and evaluated domestic violence projects based on the degree they improve safety for the population they serve.

Project Capacity, Review & Ranking

Up to 4 points: **Severity of Need**. Consider the severity of needs and vulnerabilities experienced by program participants in their project ranking and selection process.

- Identify the **specific needs and vulnerabilities** the CoC considers, including low or no income, current or past substance abuse, a history of victimization such as domestic violence, sexual assault, criminal histories, and chronic homelessness; and
- Describe how the CoC takes these needs and vulnerabilities into account **during its ranking and selection process**.

Project Capacity, Review & Ranking

Up to 4 points: **Reallocating Projects**. Demonstrate the ability to reallocate lower performing projects to create new higher performing projects that is based on performance review of existing projects.

- Demonstrate the CoC actively **reviews performance** of existing CoC Program-funded projects and **has a standard process for reallocating funding from lower performing projects to create new higher performing projects** (*note: language change from FY18*)
- Have **cumulatively reallocated at least 20 percent** of the CoC's ARD between the FY 2014 and FY 2018 CoC Program Competitions.

Project Capacity, Review & Ranking

Up to 3 points: **Ranking and Selection Process**. Demonstrate the use of an **objective ranking and selection process** for project applications that is **publicly announced** by the CoC.

- Demonstrate that the CoC used an objective ranking and selection process for all projects (new and renewal) that was made publicly available to potential project applicants;
- Post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application attachments and the Priority Listing, and notify community members and key stakeholders that the CoC Consolidated Application is available.
- Establish a deadline for project applications that is no later than 30 days before the FY 2019 CoC Program Competition application deadline of September 30, 2019; and
- Notify project applicants, in writing outside of e-snaps, who submitted their project applications to the CoC by the CoC-established deadline, whether their project application(s) will be accepted and ranked, rejected, or reduced on the CoC Priority Listing no later than 15 days before the FY 2019 CoC Program Competition application deadline, and where a project application is being rejected or reduced, the CoC must indicate the reason(s) for the rejection or reduction.

System Performance

- **Reducing the number of Homeless Individuals and Families (10)**
- Reduction in the Number of First Time Homeless (3)
- **Length of Time Homeless (14)**
- **Successful Permanent Housing Placement or Retention (11)**
- Returns to Homelessness (8)
- Jobs and Income Growth (5)
- Other Non-Employment Income (3)
 - *Note: Jobs and Income Growth and Other Non-Employment income were split into 2 separate categories and increased from 4 points to 8 total points*
- HMIS System Performance Measures (6)

Homeless Management Information System (HMIS)

- Housing Inventory Count (1)
- **Bed Coverage (6)**
- Longitudinal Systems Analysis (LSA) Submission (2)

Point-in-Time Count

- PIT Count and Data Submission (3)
- Effectively Counting Youth (3)

Performance and Strategic Planning

- Ending Chronic Homelessness (10)
- Ending Homelessness Among Households with Children (10)
- Ending Youth Homelessness (10)
- Ending Veterans Homelessness (10)

CoC Coordination and Engagement

- Inclusive Structure and Participation (5)
- Coordination with Federal, State, Local Private, and other Organizations (2)
- Addressing the Needs of Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking (3)
- Protecting Against Discrimination (3)
 - *new*
- **Public Housing Authorities (5)**
- Discharge Planning (1)
- **Low Barriers to Entry (7)**
- Street Outreach (3)
- Criminalization (1)
- **Rapid Rehousing (10)**
- Mainstream Benefits and Other Assistance (1)
- Coordinated Entry (3)
- **Addressing Racial Disparities in homelessness (5)**
- **Promoting and Increasing Employment (6)**
- Promoting Volunteering and Community Service (1)
- Section 3 Requirements for CoCs (-2)

Funding & Tiering Information

Funding & Tiering of Projects

There may not be adequate funding available nationally to fund all renewals, HUD is, therefore, requiring all CoCs to place grants in 2 tiers:

- Tier 1 = Tier 1 is equal to 100 percent of the combined Annual Renewal Amounts for all projects eligible for renewal for the first time plus 94 percent of the combined Annual Renewal Amounts for all other projects eligible for renewal.
 - *Different than FY18*
- Tier 2 = Tier 2 is the difference between Tier 1 and the CoC's ARD plus any amount available for CoC Bonus projects (not including amounts available for DV Bonus projects) and before adjustments are made to permanent housing leasing, operating, and rental assistance budget line items based on changes to Fair Market Rent (FMR).

In addition, HUD is awarding an additional \$50M in bonus projects specifically for survivors of domestic violence.

Tier 2

- Tier 2 projects will be competitively funded based on a maximum score of 100 points:
 - CoC Score = Up to 50 points
 - Project Ranking = Up to 40 points
 - Low Barriers to Entry= Up to 10 points
 - **Note:** Project Type is no longer part of the Tier 2 scoring

- Tier 2 projects may be:
 - Renewals or
 - New projects created through reallocation or
 - New CoC Bonus projects or
 - New DV Bonus projects

What does this mean for you?

NE-501 CoC– Total Funding Available: \$5,346,042	
Annual Renewal Demand (ARD)	\$4,556,397
Tier 1 (100% ARD first time renewals + 94% ARD all others)	\$4,296,006
Tier 2 (ARD minus Tier 1 + bonus)	\$488,211
- ARD minus Tier 1	\$260,391
- Value of CoC Bonus (5% FPRN, or 25% of PPRN minus ARD)	\$227,820
DV Bonus	\$425,133
CoC Planning Grant	\$136,692

General Project Information

RENEWAL PROJECTS

Consolidation

- Eligible renewal project applicants will have the ability to **consolidate two or more** eligible renewal projects - **but no more than four projects** - into one project application during the application process
- Applicants can pursue multiple consolidations
- The projects being combined during a grant consolidation will continue uninterrupted. There is a formula to determine the time period during which the new consolidated project will run.
- Projects must have the **same recipient** and be for the **same component**

Consolidation

- HUD **will not permit** projects with the following characteristics to consolidate:
 - outstanding audit or monitoring findings;
 - outstanding obligation to HUD that is in arrears,
 - unresolved construction delays,
 - history of poor financial management/drawdown issues,
 - history of low occupancy levels, or lack experience in administering the project type, or
 - or other capacity issues.

Consolidation

- Additional considerations:
 - BLIs for the consolidated project application submitted **exactly match the sum of the BLIs for each of the individual projects** as they appear on the GIW posted to the HUD Exchange;
 - expiring grant numbers and operating start and end dates for the projects that are consolidating are provided;
 - operating end dates end in CY 2019
- If a project applicant **incorrectly requests consolidation** of two or more eligible renewal projects, **HUD may reduce the consolidated project** in which case the project applicant will **permanently lose funding**

Consolidation

- Not allowed:
 - HUD will **not permit a transitional housing and a permanent housing project to consolidate** to form a Joint TH and PH-RRH component project
 - HUD will **not permit a transition grant to be consolidated** with any other project

- Project applications for the grants that are proposed to be consolidated **will be ranked, and if all those grants are selected**, HUD will award the single consolidated grant.
 - If one of the grants proposed to be consolidated is found to be ineligible for consolidation or is not selected, HUD will award all grants that are eligible for renewal and selected as separate grants

Consolidation

- To apply, must do the following in e-snaps:
 - must **submit separate renewal project applications** for each of the grants that are proposed to be consolidated

AND

- an **application for the new consolidated grant** with the combined budget and information of all grants proposed for consolidation

Instructions:

<https://www.hudexchange.info/resource/5723/consolidating-eligible-renewals-during-the-fy-2018-coc-program-competition/>

Youth Experiencing Homelessness: Eligibility Change

- Projects funded through FY19 NOFA (including all new and renewal projects) must have the following eligibility criteria for program participants:
 - As provided by the Consolidated Appropriations Act, 2019, **youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition** in 24 CFR 578.3 as a condition for receiving services funded under this NOFA.
 - Additionally, **any youth-serving provider funded under this NOFA may serve unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence.** HUD interprets “youth-serving provider” as a private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under. HUD interprets “living in unsafe situations” as having an unsafe primary nighttime residence and no safe alternative to that residence. These youth-related requirements supersede any conflicting requirements under this NOFA or the CoC Program rule.

RRH, TH-RRH joint component, TH and SSO projects: Eligibility Change

- New and renewal projects may now serve individuals and families who qualify as homeless under paragraph 2 of the definition of homelessness:
 - Individual or family who will imminently lose their primary nighttime residence within 14 days and no subsequent residence has been identified and lacks the support to obtain other permanent housing
 - Implementation of this eligibility change will depend on CoC policy (Written Standards and Coordinated Entry Policies/Procedures). *MACCH NE-501 written standards would not allow for this eligibility change during this CoC NOFA round.*

General Project Information

NEW PROJECTS

New Projects

Eligible **Bonus & Reallocation** projects:

- Permanent Supportive Housing for Chronically Homeless
- Dedicated PLUS Permanent Supportive Housing
- Rapid Re-Housing*
- Joint TH and PH-RRH*
- Dedicated HMIS project
- SSO to develop or operate a coordinated entry system*
- Expansion project
 - To increase the number of beds or units in a project, number of households served or services provided to existing program participants
 - Add additional activities to HMIS & SSO-CE
- Transition Grant

All new projects will be reviewed by HUD to determine if they meet project quality threshold requirements

* Project types also eligible for the DV Bonus

New Projects: Participant Eligibility

- New **PH-PSH projects** must serve one of the following:
 - Persons who meet the definition of DedicatedPLUS (see Section III.C.2.g of this NOFA) in which case all units funded by the project must be used to serve program participants who meet the qualifications for DedicatedPLUS; or
 - Persons experiencing chronic homelessness at the time they initially enroll in the project.
- New **PH-RRH and new Joint TH and PH-RRH projects** may serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3. Additionally, these projects may serve persons who qualify as homeless under paragraph (3) of 24 CFR 578.3 if the CoC is approved to serve persons in paragraph (3).

Persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3 (HUD Homeless Definition) include:

 - **Category 1:** persons residing in a place not meant for human habitation; residing in an emergency shelter or coming directly from the streets;
 - **Category 4:** persons fleeing or attempting to flee domestic violence situations
 - ***Note regarding category 2** (Individuals or family who will imminently lose their primary nighttime residence within 14 days and no subsequent residence has been identified and lacks the support to obtain other permanent housing): *Serving individuals who are homeless under paragraph 2 in RRH and TH-RRH programs will depend on CoC policy (Written Standards and Coordinated Entry Policies/Procedures*

New Projects: Permanent Supportive Housing (PSH) - Chronic Dedicated

Permanent Supportive Housing (PSH) is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist persons experiencing homelessness and have a disability or families with an adult or child member with a disability achieve housing stability.

- **Reminder:** While the disability of a child may qualify the household for PSH, a household does not meet the chronic definition if the child is the household member with the qualifying disability.

Beds Dedicated to Chronically Homeless Individuals and Families: A permanent supportive housing bed that is dedicated specifically for use by chronically homeless individuals and families within a CoC's geographic area, as reported in the CoC's HIC and the FY 2019 permanent housing project applications. When a program participant exits the project, the bed must be filled by another chronically homeless participant unless there are no chronically homeless persons located within the CoC's geographic area.

New Project Quality Threshold: PSH and RRH

HUD project quality threshold for Permanent Supportive Housing or Rapid Rehousing projects. One point for each of the following and must receive at least 3 out of 4 points to pass threshold. *Must ALSO meet criteria 3 below to pass threshold (new this year).*

- The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).
- The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.
- The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).- **threshold requirement**
- Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).

New Projects: Expansion Projects

- HUD will allow project applicants to apply for a new expansion project under the DV Bonus, reallocation, and CoC bonus processes .
- A renewal project applicant may submit a new project application to expand current operations **by adding units, beds, persons served, services** provided to existing program participants, or in the case of HMIS, increase the current HMIS grant activities within the CoC's geographic area.
- Under this type of expansion, for the new expansion project to be selected for conditional award the renewal project application must also be selected for conditional award.
- HUD will not fund capital costs (i.e., new constructions, rehabilitation, or acquisition) and HUD will only allow a 1-year funding request.
- For projects that are expanding their current CoC Program-funded project, project applicants will be required to submit three project applications:
 - the renewal project application that will be expanded; and
 - a new project application with just the expansion information; and
 - a renewal project application that incorporates the renewal and new expansion activities and the combined budget line items for the renewal and the new expansion.

DV Bonus

- \$50 million available. CoC may apply for up to 10 percent of its Preliminary Pro Rata Need (PPRN), or a minimum of \$50,000 and maximum of \$5 million, to create DV Bonus projects
- A CoC may apply for the following types of projects:
 1. **Rapid Re-housing (PH-RRH)** projects dedicated to serving survivors of domestic violence, dating violence, or stalking (*may apply for more than 1 provided that each application is for at least \$25K*)
 2. **Joint TH and PH-RRH** projects dedicated to serving survivors of domestic violence, dating violence, or stalking (*may apply for more than 1 provided that each application is for at least \$25K*)
 3. **SSO Projects for Coordinated Entry (SSO-CE)** to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking (e.g., to implement policies and procedures that are trauma-informed, client-centered or to better coordinate referrals between the CoC's coordinated entry and the victim service providers coordinated entry system where they are different). (*may apply for only 1*)
- Note: Projects must enter data into their HMIS-comparable database. The project budget may include HMIS funding to cover the cost of the HMIS-comparable database.

DV Bonus

- Projects can be new stand-alone project
- Projects can be new project that is an expansion of an existing project
 - Existing project does not have to be dedicated to DV, but must dedicate beds funded through DV Bonus for DV
- Cannot combine with funds from reallocation or CoC Bonus for the new project

DV Bonus

- DV Bonus projects awarded funding in the FY 2018 CoC Program Competition are eligible to apply for renewal in the FY 2019 CoC Program Competition provided:
 - the project has an operating end date in Calendar Year (CY) 2020 (between January 1, 2020 and December 31, 2020); and
 - continues to serve 100 percent survivors of domestic violence, dating violence, or stalking.

DV Bonus

Projects to be scored on a 100-point scale:

- Joint TH and PH-RRH & PH-RRH
 - 25 of 100 points- in direct proportion to the score received on the CoC Application
 - 25 of 100 points for need – based on the extent the CoC is able to quantify the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.
 - 50 of 100 points for “Quality of Project Applicant” – based on the previous performance of the applicant in serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes; demonstrate that the project will use trauma-informed, victim-centered approaches.
- SSO Projects for Coordinated Entry
 - 50 of 100 points- in direct proportion to the score received on the CoC Application
 - 50 of 100 points for need- based on the extent the CoC demonstrates the need for a coordinated entry system better meets the need of survivors of domestic violence, dating violence, or stalking, and how the project will fill the need.

MACC NE-501 CoC Application Process & Timelines

RENEWAL PROJECTS

Process: Renewal Applications

By **August 16:**

Submit the following to Gmail Address: macch.ne501@gmail.com

- PDF(s) of each of your **completed** Project Application(s), exported from e-snaps
 - **Check the Submission Summary to make sure ALL sections have been completed**
 - FILENAME: 2019 Renewal App – Agency Name – Project Name
- *****REMINDER:** If planning for grant consolidation, please request approval from HUD Rep ASAP.

DO NOT SUBMIT THE APPLICATION ON ESNAPS (YET)

Deadlines: Renewal Applications

By August 27:

You will receive a project review form with required corrections.

By September 2:

Or within 5 working days of receipt of review, whichever is sooner, you must **submit** your corrected application **on e-snaps**.

MACCH NE-501 CoC Application Process & Timelines

NEW PROJECTS

New Projects - Timelines

July 26th: New project intent to submit due date

August 23: New project application PDFs due to DMA for review. Selected projects will receive detailed submission instructions.

August 30: You will receive a project review form with required corrections.

E-snaps Tips for 2019

RENEWAL & NEW PROJECT APPLICATIONS

Applicant Profile

Must complete the Applicant Profile

- Visit this page for the Project Applicant Profile Navigational Guide and instructions for filling out HUD Form 2880:
<https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>
- Make necessary updates – i.e., ensure that the contact info is accurate
- Code of Conduct: Check your profile to see if it is attached. Can also check the HUD list of approved Codes of Conduct.
https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants
- HUD Form 2880 is in the Applicant Profile – the grant amounts will auto-fill from the application.

Applicant Profile

Must complete the Applicant Profile

- Check the Submissions Summary page – if there are any red **X**s, go back and fix those
- After you make your edits/corrections, click “Complete” on the Submission Summary page

If you don't click on “Complete” you will not be able to access your renewal application.

Renewal Projects

- **USE THE GUIDES AND DETAILED INSTRUCTIONS.** These documents will provide you with the information you need: <https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>
- First-time renewals will need to set up the application. Use the information from the new project application that was submitted last year.
- Other renewals will be able to import information.

Renewal Projects: Review/Update

- Starting on page 14, the Detailed Instructions includes a list of the screens that you should review or update.
- Throughout the application, an asterisk (*) is an indication that you may need to provide a response or update information. Look for the symbol * to ensure that you have not missed providing a required response.
- Screens that require annual updates:
 - Recipient Performance Screen
 - Renewal Expansion Screen
 - Renewal Grant Consolidation Screen
 - Screen 3A. Project Detail
 - Screen 6D. Sources of Match
 - All of Part 7: Attachments and Certification
 - All of Part 8: Submission Summary

Renewal Projects: Match

Match:

- On the **7A Attachments screen**, project applications that include third-party in-kind match commitment on the “Sources of Match” screen have a **requirement for an Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) to be attached for In-Kind Match.**
- Match letters – not referenced in the instructions, but based on previous years we suggest that you ensure they are updated in your files and that you update the dates on the Match letters.

Renewal Projects: Submit Without Changes

- Submit Without Changes is once again an option.
- The Submit Without Changes screen is at the end of the application.
- If you want to make any changes in your application, you will need to navigate to the Submit Without Changes screen. Once there, you will be able to indicate whether you want to make changes by answering question 2.
- If you indicate that you want to make changes in question 2, you will be able to select the screens that you would like to edit.

Renewal Projects: New this year

- **Operating Budget and Replacement Reserve Costs:**
 - All renewal project applications with an “**Operating Budget**” selected on Screen “**6A. Funding Request**” are required to answer an additional “**Replacement Reserve**” question that will populate on Screen 3A question #7 and must be answered prior to submission.
 - In addition, if any applicant utilizes CoC Program Operating funds for replacement reserve, the applicant must submit documentation on Screen “**7A Attachments.**”
 - For further details, refer to instructions for Screen 3A (#7) in this guide.

Renewal Projects: Expansion Projects

- New in FY 2019, the process to apply for a new project that will expand an existing eligible CoC Program renewal project/grant, requires three project applications:
 1. **Renewal** project application that mirrors the current project eligible for FY 2019 renewal;
 2. **New** project application(s) with the expanded activities; and
 3. **Renewal** project application that mirrors the current project eligible for FY 2019 renewal, **plus** the expanded activities of the new project.

The basic process is: **Step 1: “Stand-alone Renewal” + Step: 2: “Stand-alone New” = Step 3: “Combined Renewal Expansion.”**

See pages 17-20 of Renewal Project Application Detailed Instructions and CoC New Project Application Detailed Instructions for additional guidance.

Renewal Projects: Consolidation

- If you are consolidating grants, please note that HUD has provided additional instructions:
<https://www.hudexchange.info/resource/5723/consolidating-eligible-renewals-during-the-fy-2018-coc-program-competition/>
 - Use the Renewal Project Detailed Instructions and Navigational Guide, which also provide instructions.
- Must submit an individual application for each grant be included in the consolidation.
- Must also submit an additional renewal application for the “Fully Consolidated” grant. In this application, you will combine the information for all of the grants being consolidated, such as budget information, households served, unit/bed count, etc.
 - Include “Consolidated” in the project name



Multiple Applications

If a recipient wants to consolidate two projects (A and B), it will need to submit three applications:

- Project A: Renewal Project Application, as it currently exists
- Project B: Renewal Project Application, as it currently exists
- Project X: Renewal Project Application for the combined Project A and Project B

New Projects

- **USE THE GUIDES AND DETAILED INSTRUCTIONS.** These documents will provide you with the information you need:
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- There are various options, including Transition Grants, Expansion and DV Bonus, that may apply to new projects.
- Applicants should carefully review the instructional guides in order to answer questions appropriately.

New Projects: Expansion

- Expansion is covered on “Screen 3C. Project Expansion Information”
- **New in FY 2019, the process to apply for a new project that will expand an existing eligible CoC Program renewal project requires three project applications:**
 - Renewal project application that mirrors the current project eligible for FY 2019 renewal;
 - New project application(s) with the expanded activities; and
 - Renewal project application that mirrors the current project eligible for FY 2019 renewal, plus the expanded activities of the new project.
- Project applicants should review the “All Project – Renewal Expansion” screen instructions on pages 17-20 of the **CoC Renewal Project Application Detailed Instructions**. In addition, refer to the FY 2019 CoC Program NOFA Section III.C.2.j. and Section V.B.3.a.(5).

New Projects: Funding

- “Screen 6A. Funding Request” Question 2 is where you will select the source of funds.
- There are various options regarding funding for new projects depending upon the project type for which you are applying.

	PH-PSH	PH-RRH	Joint TH and PH-RRH	SSO-CE	HMIS	Transition
Reallocation	YES	YES	YES	YES	YES	YES
Bonus	YES	YES	YES	YES	YES	NO
Reallocation + Bonus	YES	YES	YES	YES	YES	NO
DV Bonus	NO	YES	YES	YES	NO	NO

New Projects: Match

Note that for the Match for new projects:

“Project applications that include third-party in-kind match commitment on the “Sources of Match” screen have a separate “7A Attachments” screen that should be used to attach Memorandum of Understand (MOU) or Memorandum of Agreement (MOA) documentation between the applicant’s organization and the organization providing the in-kind match.”

Resources

Resources

HUD has provided both “Detailed Instructions” and “Navigational Guides” – be sure to review those documents:

- Main e-snaps CoC application page: <https://www.hudexchange.info/programs/e-snaps/>
- Project Applicant Profile: <https://www.hudexchange.info/resource/2958/instructions-for-updating-the-project-applicant-profile/>
- Renewal Application: <https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>
- New Projects: <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>
- Consolidation: <https://www.hudexchange.info/resource/5723/consolidating-eligible-renewals-during-the-fy-2018-coc-program-competition/>
- Transition Projects: <https://www.hudexchange.info/resource/5850/transition-project-requirements-for-the-coc-program-competition/>

Q&A



HAPPY FY 2019
NOFA!!
